



Web Publishing Account Instructions

1. Need UT EID and password
2. Need IF account – allows you to use computers and the Internet. Can sign up for services that you need: Internet access (Telesys dialup), email, Web page, use of computers in labs, printing.
3. Go to <http://www.utexas.edu/computer/accounts/>. Select “Personal Account.” Select “ITS Computing Services.” You will be asked to input your UTEID and password.
4. Read the rules on this page and click on “I Agree” (if you agree) at the bottom.
5. Your IF number will be shown at the top of the page. Click on the “Original Password” button and write it down. Click OK to remove password dialog box.
6. Scroll down form to Step 3: Select Your Services. Here you can select: Print services, Telesys dialup account, Web Publishing Services. Select Add Service next to the UNIX Timesharing Service. We will be using the UTS server in this course.
7. You will be taken to a page that will allow you to review the service you requested.
8. It will take 1-2 days for your account to be activated. You will choose your directory name (ie clroyal) and the URL of your Web space will be <http://uts.cc.utexas.edu/~yourname>. We will use Telnet to change your name.
9. Decide what you want your username and password to be before the next step. Remember, your username is what will come after the “~” in your url (web address).
10. Log in to Telnet. You must use your IF number and the original password that you wrote down in step 5. This will allow you to set a new username and password for your Web account. (This will not effect your user login for your IF account elsewhere)
11. You will be prompted for your username and password. Make sure you write these down and remember them because you will be using it over and over again throughout the semester. Both should be in lowercase, the password should have one number in it.
12. When you have input your password twice, the system will log you out.
13. Now you can go to <http://www.utexas.edu/cc/unix/acctchange/> to set up your Web Publishing Area. Just click on “Setup Web Publishing Area” and you are set. This is also where you go when you want to increase the quota of Web space. Setup your initial quota to 10MB.
14. Now, when you create HTML files, you can use Fetch (Mac) or WS-FTP (PC) to load files up to the Web. More to come.